



## MEMORANDUM

**TO:** Candidates for the November 2022 City Council Election

**FROM:** Myrna Rios, City Clerk

**DATE:** April 1, 2022

**SUBJECT:** Election Information

The Candidates Guide is a packet containing important information and forms for anyone interested in running for Mayor or the Austin City Council. On the ballot for the November 8, 2022 election is the Mayor seat along with Council Districts 1, 3, 5, 8 and 9. Article II, Section 2 of the City Charter specifies the eligibility requirements to serve on Council. The requirements to serve as a City Council Member are:

- A candidate for city council from a council district must meet all eligibility requirements listed in the Texas Election Code, Section 141.001 and must have resided continuously in the state for 12 months and in the council district from which the member is seeking election for six months immediately preceding the regular filing deadline for a council candidate's application for a place on the ballot.

The regular filing deadline for the application for a place on the November 8, 2022 ballot is Monday, August 22, 2022 at 5 PM. Based on the filing deadline and the eligibility requirements, the relevant residency deadlines are:

- Resident of the state as of August 22, 2021; and
- Resident of the city and if appropriate the respective council district as of February 22, 2022.

The Candidates Guide and all relevant forms are available on-line at <https://www.austintexas.gov/page/november-2022-election>. The forms were current as of March 15, 2022; however, candidates should be aware that it is possible that the Secretary of State or the Texas Ethics Commission may update their forms without notice. Prior to using a form contained in the Guide, you should compare the date of the form in the Guide with the date of the form currently

posted on the appropriate State agency website. The web address for each form included in the Guide is listed in the Table of Contents immediately below the name of the form. While the Candidates Guide has provided website, links published in both English and Spanish, the destination website may or may not contain Spanish translations. The Guide also provide instructions on the City requirements for electronic filing of campaign finance data as required by City Code, Section 2-2-26.

The duty of the City Clerk's Office is to accept, retain and provide access to the election documents including the application for place on the ballot and campaign finance documents. The Office is not responsible for providing campaign advice or completing, correcting or ensuring the timeliness or accuracy of the documents filed. Election law, especially campaign finance law is complex. For this reason, a candidate may want to consider retaining legal counsel or an experienced campaign manager to assist you during your campaign. A candidate may email specific questions to the City Clerk's Office at [Elections@austintexas.gov](mailto:Elections@austintexas.gov) or calling 512-974-2210. Where ever possible, the staff will assist you in either determining the answer or direct you to the correct State agency for a response.